

The Standing Rules of the Forum of the Minnesota Student Association

Enacted March 26, 2019

January 27, 2019  
Minneapolis, Minnesota

Members of Forum,

I respectfully submit the following proposed rules to you so that we may together decide how our House will be governed in the future.

The work of democratically elected deliberative bodies has always been an enterprise fraught with risk and tumult. The Athenian and Roman Republics fell, the Magna Carta was annulled by the Pope, and the new United States Congress was almost overthrown in 1783 when they neglected to pay their own army. While it is important that we not overstate the work that we do, both for the sake of our own mental health and because there is so much yet to be accomplished, we must also never take for granted our ability to gather and deliberate on the pressing affairs of our University.

Throughout history, the right of deliberative bodies to set the terms under which they work has been central to their success and democratic legitimacy. Legislative self-determination ensures that elected representatives can debate on the playing field of their choosing, free from undue restrictions imposed by anyone else. The terms of debate, the rules under which Forum operate are as vital for upright and effective representation of students as any other aspect of our existence as a body. Without just rules that protect marginalized voices and impassioned dissent, we cannot hope to effectively represent the glorious and diverse multitude of students who count on us to advocate for them. This is serious and urgent task, worthy of our best.

A note on the drafting process. When I preside over Forum, I always do so with complete confidence that everyone involved in our deliberations is acting in the best of faith. To do otherwise is to allow doubt to fester, which in turn leads to suspicion, which in turn leads to partiality and bias. Indeed, it is vitally important that everyone involved in our deliberations acts with an assumption that even the most bitter of disagreements come from a place of thoughtfulness and sincerity.

However, when drafting standing rules for Forum, I was in turn obligated to do the opposite. I had to assume that someday, someone will try to abuse this institution that we all serve and care for, and plan accordingly. Everything written was motivated by an earnest desire to create the best possible setting in which the representatives of our campus may do their good work of advocating for students.

These rules are tools, no more, no less. They should not be changed trivially, but neither should they be allowed to lapse into disrepair out of undue respect for established orthodoxy. We are all sailing on the Ship of Theseus, and even the most carefully constructed structures must be replaced someday. If you judge these Rules to be an adequate start, that will be sufficient.

Respectfully,

Isaiah Wray Ogren

*Speaker of the Forum*

## **Rule I: Meetings of Forum**

The Forum of the Minnesota Student Association may meet in Regular or Special session in accordance with this Rule at such time and place as determined by Forum Board. All meetings of the Forum shall be public and open to the university community unless Forum shall vote by three-fourths (3/4ths) majority to the contrary, or a motion of impeachment be on the floor.

1. Regular Session: Forum shall meet at least five (5) times per semester in regular session with additional regular sessions to be scheduled at the discretion of Forum Board. All members of the Forum shall be notified of the date, time, and location of all regular sessions of Forum prior to the start of each semester. All members of the Forum must be notified of the agenda for the upcoming session by the Speaker at least thirty-six (36) hours prior to a regular session. Forum will not convene during the summer semester.
2. Special Session: The Speaker, or one fourth ( $\frac{1}{4}$ ) of voting members of Forum, may call a special session of Forum. All members of the Forum must be given at least forty-eight (48) hours notice of said meeting's time and location. Absences to a special session of the Forum will automatically be excused and shall not count towards the total number of allowable absences.
3. Final Session: The final session of the Forum of the academic year shall be reserved for consideration of the budget, election of officers for the coming year, and votes on any outstanding bills by voting members elected in the most recent All-Campus Election. No other business may be considered in the last Forum of the year.
4. Quorum: A majority of voting members must be present to do business. Only members who currently hold voting rights count towards quorum. Any voting member may request

a quorum count at any time, in which case the Speaker must suspend all pending actions and items and immediately take attendance. The Speaker shall announce the attendance required to meet quorum prior to announcing the number of members present. Failure to meet quorum will result in the immediate adjournment of the current session. In the event that quorum is lost midway through a session, all actions prior to any quorum call shall stand.

## **Rule II: Membership**

Forum is comprised of voting and non-voting members. The voting membership of the Forum shall consist of At-Large Representatives, Student Senators, and Student Group Representatives. The non-voting membership of the Forum shall consist of all members of the Administration of the President of the Minnesota Student Association and all registered general members of the Minnesota Student Association. Eligibility and qualification for membership shall be determined by this Rule.

1. Voting Members: Voting members are the only members of the Minnesota Student Association entitled to vote and participate in debate in the Forum. For the purposes of these rules, "Forum Member" shall refer to voting members.
2. At Large Representatives: There shall be twenty (20) At-Large Representatives (ALRs), all of whom shall hold voting rights. Any vacancy may be filled by Alternates duly elected in All Campus Elections. Alternates shall be defined as any ALR candidate not elected in All Campus Elections but who received at least three-fourths (3/4ths) of the number of votes as the elected ALR with the least votes, proceeding from the Alternate with the most votes to the fewest. ALR vacancies will be filled by a special committee

chaired by the Ranking At-Large-Representative. The committee will solicit applications from the entire undergraduate student body.

- a. Senators: All Twin Cities undergraduate students serving in the University of Minnesota Student Senate shall hold voting rights in Forum. Any vacancies will be filled according to the by-laws of the Student Senate.
- b. Student Group Representatives: Student groups may apply to have representation in the Minnesota Student Association Forum by the appointment of a Student Group Representative (“SGR”). There shall be three (3) types of student group representatives as outlined below, each of which shall hold voting rights. Each group shall be subject to review by Forum Board to determine eligibility for representation. If the student group is found to be ineligible, the Speaker shall inform said group’s president that they are ineligible for representation in Forum until they fully comply with all pertinent rules and requirements. All eligible groups that request representation shall have an SGR.
  - i. Registered Student Organizations: Registered Student Organizations (“RSOs”) shall be eligible for representation to MSA. The RSO must be registered through Student Unions & Activities and may not have more than 50% of its cumulative annual expenses covered by pass-through funds from another registered student group accepting funds from MSA. The President of the RSO must confirm the appointment of an SGR.

- ii. Campus Life Programs: Campus Life Programs (“CLPs”) shall be eligible for representation to MSA. The President of said CLP shall confirm the appointment of an SGR.
  - iii. Athletic Teams: Intercollegiate athletic teams and spirit squads shall be eligible for representation to MSA. The team or squad must be recognized through the University of Minnesota Department of Athletics. All current captains of the athletic team must confirm the appointment of an SGR.
  - c. Terms: All voting members’ terms shall commence at the Final Session of the Forum for the academic year. All current voting members’ terms shall expire at the end of the penultimate Forum of the academic year. When filling a vacancy, the new voting member will have voting rights upon selection.
3. Non-Voting Members
- a. General Members: Any student wishing to participate in Forum may register as a general member. General members may register with the Speaker of the Forum and shall receive all updates pertaining to proposed and passed legislation in addition to notifications pertaining to Forum scheduling.
  - b. Administration Members: All members of the administration of the President of the Minnesota Student Association may participate in Forum and shall receive all updates pertaining to proposed and passed legislation in addition to notifications pertaining to Forum scheduling.

### **Rule III: Officers of Forum**

The Officers of the Forum shall include the Speaker of the Forum (“Speaker”), the Ranking At-Large Representative (“RALR”), the MSA Representative to the Student Senate Consultative Committee (“SSCC”), a Clerk, and a Parliamentarian. The Speaker, RALR, and SSCC shall make up the Forum Board. The method of election, responsibilities, and privileges of the Officers of the Forum shall be as prescribed in this Rule in addition to those set down by the Constitution and Bylaws of the Minnesota Student Association.

1. The Speaker

- a. Selection: The Speaker shall be elected at the Final Session of Forum at the end of the academic year. The Speaker shall be elected by the “new” Forum selected in that year’s all campus elections. The Speaker shall be elected by rank-choice voting of all voting members.
- b. Term of Service: The Speaker shall serve from time of election to the election of the next Speaker.
- c. Responsibilities: The Speaker of the Forum shall serve as the presiding officer of Forum and shall conduct Forum in accordance with these rules and in accordance with Roberts Rules of Orders where these rules are silent. The Speaker may not offer or co-sponsor any legislation in Forum. The Speaker shall represent the interests of Forum to the Executive Board of the Minnesota Student Association. The Speaker shall assist the President-Elect of the Minnesota Student Association in negotiating the Registered Student Government Association (RSGA) Agreement between MSA and the University at the end of each academic year.

Moreover, the Speaker shall be responsible for all other duties as prescribed by Forum.

- d. Privileges: The Speaker may call special sessions of Forum, may appoint a clerk and parliamentarian of Forum, and may address Forum from time to time to recommend matters for their consideration.
2. The Ranking At-Large Representative
    - a. Selection: The RALR shall be elected during a special session of Forum at the end of the academic year. The RALR shall be elected by the “new” Forum selected in that year’s all campus elections. The RALR shall be elected by rank-choice voting by sitting At-Large-Representatives.
    - b. Term of Service: The RALR shall serve from July 1st to June 30th of the following year.
    - c. Responsibilities: The RALR shall represent the opinions and wishes of the At-Large-Representatives to the Executive Board of MSA. Moreover, the RALR shall be responsible for all other duties as prescribed by Forum. In the event the Speaker cannot discharge their duties, the RALR shall preside over Forum until the Speaker is no longer so indisposed.
    - d. Privileges: All legislation sponsored by the RALR shall be granted preference when setting the agenda for Forum. The RALR shall also be granted preference in debate. Moreover, the RALR may request that any resolution or position statement require an absolute majority for passage.
3. The MSA Representative to the Student Senate Consultative Committee (SSCC)

- a. Selection: The SSCC shall be elected in a special session of Forum at the end of the academic year. The SSCC shall be elected by the “new” Forum selected in that year’s all campus elections. The SSCC shall be elected by rank-choice voting by sitting Undergraduate Twin Cities Student Senators.
  - b. Term of Service: The SSCC shall serve from July 1st to June 30th of the following year.
  - c. Responsibilities: The SSCC shall liaise between Forum and the University Student Senate and shall recommend such measures as they deem prudent from one House to be considered in the other. The SSCC shall represent the opinions and wishes of the Twin Cities Student Senators to the Executive Board of MSA and the Student Senate Consultative Committee. Moreover, the SSCC shall be responsible for all other duties as prescribed by Forum. In the event that both the Speaker and RALR are unable to discharge their duties, the SSCC shall preside over Forum until the Speaker is no longer indisposed.
  - d. Privileges: All legislation sponsored by the SSCC shall be granted preference when setting the agenda for Forum. The SSCC shall also be granted preference in debate. Moreover, the SSCC may request that any resolution or position statement require an absolute majority for passage.
4. The Parliamentarian
- a. Selection: The Parliamentarian shall be appointed by the Speaker in counsel with Forum Board.

- b. Term of Service: The Parliamentarian shall serve from time of selection to the final session of Forum for the academic year.
  - c. Responsibilities: The Parliamentarian shall assist the Speaker on all matters of procedure while Forum is in session.
  - d. Privileges: The Parliamentarian shall be preferred when raising a point of order or point of information.
5. The Clerk
- a. Selection: The Clerk shall be appointed by the Speaker in counsel with Forum Board.
  - b. Term of Service: The Clerk shall serve from time of selection to the final session of Forum for the academic year.
  - c. Responsibilities: The Clerk shall assist Forum Board with such administrative responsibilities as Forum Board shall designate.
6. Forum Board
- a. Forum Board shall meet at least once before regularly scheduled meetings of Forum. Meetings of Forum Board shall be public, except by unanimous consent of the Board. A quorum shall consist of all members of the Board.
  - b. Forum Board shall approve all agenda items of regular meetings of Forum.

#### **Rule IV: Attendance and Voting**

Attendance at all regularly scheduled sessions of Forum and meetings of Committee are mandatory for all voting members of Forum. All members of the Forum must comply with the provisions of this Rule in order to cast votes in Forum.

1. Registration: All voting members must check-in for attendance prior to casting any votes. Any vote cast by a voting member who has not checked in shall be invalidated.
2. Voting Member Attendance: No voting member shall have more than one (1) unexcused absence from regular sessions of Forum per semester or two (2) total absences, except in cases of absence due to religious or medical necessity, which shall not count towards the number of allowed absences. After the first unexcused absence or second total absence, the Speaker, RALR, or SSCC shall notify the representative with a warning. After a second unexcused or third total absence, the representative shall lose their voting rights for the duration of the academic year and shall no longer count towards quorum. Members who have conflicts with Forum and committee meetings shall submit in writing documentation of an unavoidable and legitimate reason for their absence to the Speaker, RALR, or SSCC twenty-four (24) hours prior to Forum. Unavoidable and legitimate excuses include, but are not limited to: illness, participation in intercollegiate athletic events or other University sponsored events, scheduled exams, subpoenas, jury duty, military service, family emergencies, and religious observances.
3. Proxies: Voting members unable to attend a regular session of Forum due to an excused absence may appoint a proxy to vote on their behalf and notify the Speaker of the appointment of a proxy twenty-four (24) prior to Forum. No person otherwise unqualified to serve as a voting member in Forum in the same capacity as the absent member shall be eligible to serve as a proxy.

4. Reinstatement: Removal of voting rights shall not preclude anyone from seeking voting rights in Forum in subsequent academic years via all campus elections or appointment by a student group.
5. Electronic Voting: By motion of two-thirds of members present, legislation may be voted on electronically. The manner of electronic voting shall be determined at the discretion of the Speaker, and the question voted on shall be available for thirty-six (36) hours subsequent to the request for an electronic vote.

### **Rule V: Committees of Forum**

Committees are the primary means through which advocacy is shaped and refined in the Minnesota Student Association. Each committee shall be led by a director who shall lead and act as the spokesperson for their committee. All legislation voted out of committee shall be brought before the Forum Body.

1. Standing Committees: There shall be seven (7) Standing Committees of Forum. Each Standing Committee of Forum shall meet at least five (5) times per semester in such time and place as determined by Forum Board in consultation with the Committee Directors. Additional meetings may be called with at least thirty-six (36) hours of notice by the Director of the respective committee. Each committee shall report on their activities to Forum at the discretion of Forum Board. The Committees of Forum shall be:
  - a. Academic Affairs Committee: The Academic Affairs Committee shall be responsible for MSA engagement with all academic issues on campus. The committee shall maintain relationships with bodies working on academic affairs in order to improve the undergraduate academic experience.

- b. Infrastructure Committee: The Infrastructure Committee shall be responsible for MSA initiatives regarding transportation, buildings and space management, capital planning, campus neighborhoods, and any other issues related to physical property, plant, and equipment of the University and surrounding area.
- c. Sustainability Committee: The Sustainability Committee shall be responsible for MSA initiatives regarding environmental and energy issues. The committee shall work to increase student representation in University decision-making regarding sustainability and advocate for the addition and expansion of “green” programs. The Sustainability Committee shall liaise with the Big Ten Sustainability Coalition.
- d. Diversity & Inclusion Committee: The Diversity & Inclusion Committee shall engage traditionally underrepresented groups on campus and shall work towards meaningful progress on the fronts of diversity and inclusion both in MSA and the University Community.
- e. Campus Life Committee: The Campus Life Committee shall focus on the quality of life of the undergraduate students on campus, with an emphasis on student groups, student resources, Greek Life, Athletics, and Housing. The Committee shall work to improve the student experience with respect to campus life programs and resources.
- f. Health and Wellness Committee: The Health and Wellness committee shall be responsible for issues that affect the health and wellness (both physical and

mental) of undergraduate students, and shall be responsible for advocating for measures that increase wellness among the student body.

- g. Grants Committee: The Grants Committee shall collect and review all grant applications and make decisions about grant disbursements for all Minnesota Student Association grants. The Grants Committee shall audit all organizations that receive grant funding.
2. Membership and Attendance: All voting members of Forum shall serve on one of the Standing Committees of Forum unless other arrangements are made, subject to approval by Forum Board. Voting members may choose which committee they serve on. Each voting member shall register with the Committee Director of their chosen committee no later than the second regularly scheduled meeting of that committee. No voting member shall have more than one (1) unexcused absence from regular meetings of Committee per semester or two (2) total absences, except in cases of absence due to religious or medical necessity, which shall not count towards the number of allowed absences. After the first unexcused absence or second total absence, the Speaker, RALR, or SSCC shall notify the representative with a warning. After a second unexcused or third total absence, the representative shall lose their voting rights for the duration of the academic year and shall no longer count towards quorum. Members who have conflicts with Committee meetings shall submit in writing documentation of an unavoidable and legitimate reason for their absence to the Director of their Committee twenty-four (24) hours following the Committee meeting. Unavoidable and legitimate excuses include, but are not limited to: illness, participation in intercollegiate athletic events or other University sponsored

events, scheduled exams, subpoenas, jury duty, military service, family emergencies, and religious observances.

3. Committee Directors:

- a. Selection: Committee Directors shall be elected in a special session of Forum at the end of the academic year. Committee Directors shall be elected by the “new” Forum selected in that year’s all campus elections. Committee Directors shall be elected by rank-choice voting by all voting members.
- b. Term of Service: The term of a Committee Director shall begin on July 1 or in cases of midyear elections, at the moment of election, and shall end June 30.
- c. Responsibilities: Directors of the Committees of Forum shall be responsible for organizing their respective committee meetings. They shall manage committee members and oversee completion of committee tasks and goals along with other responsibilities as Forum shall delegate. They shall report to the Vice President.
- d. Privileges: Committee Directors are entitled to address regular sessions of Forum when matters within the scope of their committee are being discussed, and shall be entitled to speak during debate on such matters pertaining to their committee. Committee Directors may create Sub-Committees and appoint Sub-Committee Directors as needed.
- e. Legislation in Committee: Once the Committee Director has determined that a piece of legislation has been adequately consulted, they shall put it to a vote in the next regularly scheduled meeting of that committee and shall report the results of

the vote to Forum Board. Quorum shall consist of a majority of all registered committee members.

### **Rule VI: Debate and Decorum**

#### 1. Debate

- a. Requirements for Debate: No legislation that has not been adequately consulted with all relevant parties shall be debated or passed by Forum. Legislation may be presented to Forum for questions and feedback prior to consultation being completed, but may not be debated or voted on. Issues may be raised and referred to committee from the floor.
- b. Debate: All debate will be conducted under the latest edition of Robert's Rules of Order at the Speaker's discretion. The Speaker will attempt to alternate between those arguing in the affirmative those in the negative. No member will proceed until recognized by the Speaker. When able, members will stand to address the Forum.
- c. Speakers: Only voting members and Committee Directors are entitled to participate in debate, but any voting member may yield their time to any member of the Minnesota Student Association for participation in debate. In special circumstances, the Speaker may yield time to persons outside the Minnesota Student Association at their discretion during debate. Forum shall use a speakers list at the discretion of the Speaker. No persons other than voting members may speak in debate more than twice per session.

- d. Duration and Frequency: All speeches will be limited to three minutes unless the Forum dictates otherwise. No person shall speak more than three times in debate on the same question unless authorized by a majority vote of Forum. In the event a non-voting member is asked to speak on an area of expertise, this shall not count toward their limit on participation in debate for that session.

## 2. Decorum

- a. No member shall impute another of dishonorable motivations or conduct while Forum or Committee are in session, either explicitly or implicitly.
- b. Members shall read all legislation presented to them prior to addressing the Forum on such matters, either in discussion or debate.
- c. All complaints of indecorous behavior shall be expressed privately to Forum Board who shall address them on a case by case basis.
- d. In the case of a gross breach of decorum, the Speaker may dismiss a member for the remainder of that day's session, subject to overrule by two-thirds ( $\frac{2}{3}$ ) of those present.

### e. **Rule VII: Consultation**

- f. All legislation debated and passed by Forum shall respect and abide by the terms set out in the RSGA Agreement between the Minnesota Student Association and the University of Minnesota. Moreover, no specific consultation requirements enumerated in these Rules shall be construed to limit consultation where necessary and prudent, nor shall Forum Board place any item on the agenda that it

believes has not been adequately consulted, regardless of completion of specific consultation requirements.

### **Rule VIII: General Legislative Procedure**

All items debated or voted upon by Forum shall comply with this Rule.

1. Format of Proposed Legislation: All legislation proposed in Forum shall be labeled FF “X”, with FF signifying “Forum File”, followed by a number representing when the legislation was introduced relative to other legislation during the academic year. The numbers shall reset each academic year, and legislation passed in prior years shall be referred to by their year and FF number (i.e. ‘18-’19 FF 1)
2. Requirements for placement on the Agenda:
  - a. Following passage out of committee or successful accumulation of sufficient co-sponsors, a PDF of the finished legislation bearing the signatures of (i) the relevant Committee Director or (ii) the requisite co-sponsors, shall be sent to Forum Board, along with a brief written account of the consultation process that accompanied the legislation, and a record of the final committee vote if applicable.
  - b. Forum Board shall determine that the proposed legislation has been adequately consulted. Subsequently, Forum Board shall disseminate the proposed legislation to the voting, staff, and registered general members of MSA no fewer than twenty-four (24) hours to the next meeting of Forum.

- c. Two-Thirds of all Forum Members may add any properly consulted item to the agenda of Forum for discussion no less than forty-eight (48) hours prior to Forum or via an amendment to the agenda during a regular session.
3. Requirements for passed legislation
  - a. When legislation is passed, the Speaker shall sign the legislation and forward it all persons as prescribed by Rule IX.
  - b. The Speaker shall also file all passed legislation in a public electronic folder prior to the next regular session of Forum or the conclusion of the academic year, whichever is sooner.

### **Rule IX: Types of Legislation**

There shall be four types of legislation that Forum may pass: bills, resolutions, position statements, and requests for clarification. All legislation considered in Forum shall be drafted, consulted, and considered in accordance with this Rule.

1. Bills
  - a. Scope: Bills address the internal structure, organization, and operation of the Minnesota Student Association. They are binding except where in conflict with the Constitution or bylaws of the Minnesota Student Association. Bills may either direct the officers of MSA or propose changes to the governing documents of the Minnesota Student Association.
  - b. Consultation: All bills shall be consulted with the President or their designee, the Speaker, and any other relevant staff members that the Speaker or President shall

designate. In the case of proposed amendments to any of the governing documents of MSA, the MSA Advisor shall also be consulted.

- c. Procedure: All Bills shall be offered by a voting member of Forum or the Speaker. All bills must have twenty (20%) of voting members as co-sponsors prior to placement on the Forum agenda. All bills must pass by an absolute majority with abstentions counting as a “nay” vote except in cases where prescribed otherwise by any document preceding these rules.
  - d. Implementation: All passed bills will be forwarded to the President and any other pertinent staff members for implementation.
2. Resolutions
- a. Scope: Resolutions address the University of Minnesota Community. They are not binding upon members of university administration, but serve to demonstrate the opinions and preferences of the undergraduate student body as expressed by their elected representatives. Resolutions guide and inform the advocacy priorities of the Presidential administration of MSA.
  - b. Consultation: Resolutions shall be consulted with the presiding Committee Director and all relevant university administrators the President and presiding Committee Director shall designate.
  - c. All resolutions shall originate in one of the standing committees of Forum. The relevant committee director shall manage the drafting and consultation process and may delegate these responsibilities in whole or in part. Following passage out of committee, the resolution shall be presented to Forum Board to be scheduled

for debate on the floor of forum at the earliest possible date. Resolutions may be offered by any voting member, administration member, or registered general member of the Minnesota Student Association. All resolutions shall be passed by a simple majority except at the request for an absolute majority vote by the Ranking At-Large Representative or the Representative to the Student Senate Consultative Committee.

- d. Implementation: Following passage, all resolutions shall be filed in accordance with Rule VIII and shall be forwarded by the Speaker to the President of MSA, all relevant members of University administration, and the Office of Student Affairs.

### 3. Position Statements

- a. Scope: Position statements express the opinion of the Minnesota Student Association on issues external to the University of Minnesota Community.
- b. Consultation: Position Statements shall be consulted with the President of the Minnesota Student Association and any other persons as the President shall designate.
- c. Procedure: Position Statements may be offered by any voting member, administration member, or registered general member of the Minnesota Student Association. All position statements shall be passed by a simple majority except at the request for an absolute majority by the RALR or the SSCC.
- d. Implementation: Following passage, all position statements shall be filed in accordance with Rule VIII and shall be forwarded by the Speaker to the President

of the Minnesota Student Association, the relevant outside party, and the Office of Student Affairs.

#### 4. Requests for Clarification

- a. Scope: Requests for Clarification are used to gather information necessary or beneficial to the deliberations of Forum by requesting written answers to specific questions from relevant University administrators or outside parties.
- b. Consultation: Requests for Clarification will be consulted with Forum Board, the President, and any other persons as Forum Board or the President shall designate.
- c. Procedure: Requests for Clarification may originate in any of the standing committees of Forum. Alternatively, Requests for Clarification may be added to the Forum agenda following the accumulation of fifteen percent (15%) of voting members as co-sponsors. All requests for Production must be offered by a voting member of Forum. All Requests for Clarification must be passed by an absolute majority.
- d. Implementation: Following passage, all position statements shall be filed in accordance with Rule VIII and shall be forwarded by the Speaker to the President of the Minnesota Student Association, the party to whom the Request for Clarification is addressed, and the Office of Student Affairs.

#### **Rule X: Resignation, Misconduct, and Discipline**

1. Resignation: Any Member, Officer, or Committee Director of Forum may resign at any time by notifying the Forum Board in writing whereupon the Speaker shall announce it at the next Forum. All vacancies shall be filled by an absolute majority except where

prescribed otherwise. If the Speaker resigns, they shall notify the Ranking At-Large Representative, who shall preside at the next regular session of Forum, where a new Speaker shall be elected.

2. Impeachment: All cases of misconduct by any Member, Officer or Committee Director of Forum shall be addressed under the Bylaws and Article III of the Minnesota Student Association. All impeachment proceedings shall take place in closed session with only voting members and such additional persons as the Speaker may designate present.
  - a. Case for Impeachment: The Speaker may designate one person to present evidence in favor of impeachment. The person whom the Speaker shall designate shall have no less than ten minutes to present evidence in favor of the motion, including the presentation of physical evidence, digital evidence, and witnesses.
  - b. Case for Acquittal: The accused shall have no less than ten minutes to present the case for acquittal, including the presentation of physical evidence, digital evidence, and witnesses.
  - c. Questions from the floor: Following each presentation, voting members shall be allowed time for questioning of both those presenting and refuting the motion to impeach, which may only be terminated by a two-thirds (2/3rds) majority of those present.
  - d. Debate: Following the conclusion of questioning from the floor, debate for and against the motion will occur, which may only be terminated by a two-thirds (2/3rds) majority of those present.

- e. Vote: Following the conclusion of debate, Forum will resume open session, and a roll count vote will take place immediately.
3. Sexual Misconduct: All cases of suspected sexual misconduct shall be addressed under the Sexual Misconduct Policy of the Minnesota Student Association.

Adopted on: March 26th, 2019